

Minutes of Board of Directors Meeting, May 10, 2017

ATTENDEES

Board members

- Julane Armbrister
- Cindy Bo
- Traci Bolander
- Tom Brown
- Timothy Constantine
- Nancy Fan
- Alan Greenglass
- Kathy Janvier
- Stephen Kushner
- Brenda Lakeman
- Rita Landgraf
- Lolita Lopez
- Nick Moriello
- Gary Siegelman
- Matt Swanson
- Kara Walker

AGENDA

- Call to Order
- Status Updates
- Board Business

- Executive Director Update
- Public Comment
- Executive Session

RESOLUTIONS

- Approved April meeting minutes
- Approved Gary Kirchhof as a new member of the Payment Model Monitoring Committee
- Approved Norma Everett as a new member of the Healthy Neighborhoods Committee
- Approved Peter Adebisi as a new member of the Workforce and Education Committee

SUMMARY OF DISCUSSION

- Matt Swanson called the meeting to order and summarized the April DCHI Board meeting before referring Board members to a review of DCHI's 2017 goals and metrics. The four emerging themes from the 12 strategic imperatives in DCHI's strategic plan were also updated for Q2.
- Kathy Janvier and Donna Cohen Ross of Health Management Associates provided an update on the Community Health Worker initiative and shared the following information with the Board:
 - Delaware Community Health Worker definition
 - Delaware Community Health Worker scope of practice
 - Delaware Community Health Worker core competencies
 - Draft Recommendations for inclusion in final report (due in June)
 - Establish CHW Certification Program
 - Establish two entry points for individuals interested in becoming a Community Health Worker
 - Establish a Community Health Worker Board that resides within the Delaware Health Care Commission
 - Establish a Curriculum Development Committee
 - Financing recommendation still under development

- Rita Landgraf walked the Board through the Patient and Consumer Advisory Committee's new operating structure and shared Committee feedback on the effectiveness of the new structure. The summary of Committee member responses is below:
 - The Committee should continue to meet on a quarterly basis to monitor progress on the inclusion of the patient and consumer perspectives into appropriate initiatives across DCHI Committees.
 - Patient and consumer representatives should engage in DCHI Sub-Committee or Working Group initiatives in addition to monthly Committee meetings.
 - The patient and consumer perspective should be included in work products or deliverables prior to Committee and/or Board review.
 - Committee members found that the consumer perspective was easier to interject into the discussion of those Committees that engaged members of the public more frequently throughout the course of the meeting.
- Nancy Fan provided Board members with a SIM grant and program administration update, which included additional information on restructured funding opportunities through state procurement to accomplish Year 3 goals.
- Matt Swanson shared information on Gary Kirchhof as a potential Payment Model Monitoring Committee member, Norma Everett as a potential Healthy Neighborhoods Committee member, and Peter Adebisi as a potential Workforce and Education Committee member. Alan Greenglass proposed a motion to approve all members as their respective Committee Chairs supported the nominations. Rita Landgraf seconded, and the Board unanimously approved all three members.
- Matt Swanson shared minutes from the April Board meeting. Rita Landgraf proposed a motion to approve, Kathy Janvier seconded, and the Board unanimously approved.
- Julane Miller-Armbrister shared an Executive Director's update and reviewed a draft agenda for the upcoming DCHI Cross-Committee meeting with Board members. The Board agreed the Cross-Committee meeting should be held in June and should focus on accelerating the adoption of payment reform in Delaware.
- The Board moved into Executive Session.

ACTION ITEMS

- None

NEXT MEETING

- Date: June 14th, 2017
- Time: 2:00 pm ET
- Location: Del Technology Park, Newark

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